

# **Homebuyer Application**

Follow these steps to submit an application for a Trust Montana CLT Home
As part of this application you will need to:

Provide copies of pay stubs and bank statements for the last <u>2 full months</u>
Provide copies of federal tax returns for the last <u>2 years</u> (forms 1040 or 1040A, and all subsequent schedules)
Sign up to attend a homebuyer education workshop by calling Homeword at: 532-4663 x 10
Sign up to attend a personal homebuyer counseling session: 532-4663 X 14
Contact Trust Montana to set up a personal orientation: (406)-201-5652



117 W. Broadway • Missoula, MT 59802 • (406) 201-5652 • www.trustmontana.org

# **Trust Montana Homebuyer Application**



# **Primary Applicant**

| First Name | Last Name | Email |
|------------|-----------|-------|
|            |           |       |

| Home Phone | Mobile Phone | Work Phone | Preferred Phone        |
|------------|--------------|------------|------------------------|
|            |              |            | □ Home □ Mobile □ Work |

| Mailing Address |  | Date moved to address |
|-----------------|--|-----------------------|
|                 |  |                       |
| City State      |  | Postal Code           |
|                 |  |                       |

| Date of Birth | Primary Language                             | Marital Status                          |
|---------------|--|---|
|               |  | □ Single                                |
|               |  | Married/Domestic Partnership            |
|               |  | Separated                               |
|               |  | Divorced                                |
|               |  | U Widowed                               |
| Gender        | Race - Please indicate all that apply to you | Ethnicity - Please select best response |
| Male          | American Indian or Alaska Native             | Hispanic                                |
| Female        | 🗆 Asian                                      | Not Hispanic                            |
| Transgender   | Black or African American                    | Choose Not to Respond                   |
| Non-binary    | Native Hawaiian or Pacific Islander          |   |
| Other         |  |   |
|               | White  |   |
|               | American Indian AND White                    |   |
|               | Asian AND White                              |   |
|               | Black or African American AND White          |   |
|               | American Indian AND Black                    |   |
|               | Other multiple race                          |   |
|               | Chose Not to Respond                         |   |

| Educational Attainment - Please select best response  | Employment Status - Please select best response                        |
|---|--|
| <ul> <li>Less than HS Diploma</li> <li>High school diploma or equivalent</li> </ul>                           | <ul> <li>Self-employed</li> <li>Work full-time for employer</li> </ul> |
| □ Some post-secondary education   | U Work part-time for employer  |
| <ul> <li>Certification from a vocational or technical training program</li> <li>Associate's Degree</li> </ul> | Homemaker     Full-time student  |
| □ Bachelor's Degree   | <ul> <li>Permanently unable to work</li> </ul>                         |
| Master's or other graduate degree   | Unemployed and seeking work  |
|   | Retired  |

# Co-Applicant - this is a person that is/will be on the loan

| First Name | Last Name |
|------------|-----------|
|            |           |

| Date of Birth | Phone | Email |
|---------------|-------|-------|
|               |       |       |

| Gender      | Race - Please indicate all that apply to you | Ethnicity - Please select best response |
|-------------|--|---|
| □ Male      | □ American Indian or Alaska Native           | □ Hispanic                              |
| Female      | 🗆 Asian                                      | Not Hispanic                            |
| Transgender | Black or African American                    | Choose Not to Respond                   |
| Other       | Native Hawaiian or Pacific Islander          |   |
|             | U White                                      |   |
|             | American Indian AND White                    |   |
|             | Asian AND White                              |   |
|             | Black or African American AND White          |   |
|             | American Indian AND Black                    |   |
|             | Other multiple race                          |   |
|             | Chose Not to Respond                         |   |

| Educational Attainment - Please select best response            | Employment Status - Please select best response |
|---|---|
| Less than HS Diploma  | Self-employed                                   |
| High school diploma or equivalent                               | Work full-time for employer                     |
| Some post-secondary education                                   | Work part-time for employer                     |
| □ Certification from a vocational or technical training program | Homemaker                                       |
| □ Associate's Degree  | Full-time student                               |
| Bachelor's Degree   | Permanently unable to work                      |
| Master's or other graduate degree                               | Unemployed and seeking work                     |
|   | Retired   |

#### Additional Household Member #1

| First Name                        | Last Name                                    | Date of Birth                           |
|-----------------------------------|--|---|
|                                   |  |   |
| Gender                            | Race - Please indicate all that apply to you | Ethnicity - Please select best response |
| Male     Formula                  | American Indian or Alaska Native             | Hispanic                                |
| Female                            | □ Asian                                      | Not Hispanic                            |
| □ Transgender                     | Black or African American                    | Choose Not to Respond                   |
| 🗆 Other                           | Native Hawaiian or Pacific Islander          |   |
|                                   | White  |   |
|                                   | American Indian AND White                    |   |
|                                   | Asian AND White                              |   |
|                                   | Black or African American AND White          |   |
|                                   | American Indian AND Black                    |   |
|                                   | Other multiple race                          |   |
|                                   | Chose Not to Respond                         |   |
| Is this person a dependent of the | Does this person live in the house           |   |
| Applicant and/or Co-Applicant?    | more than 50% of the time?                   |   |
| 🗆 Yes 🗆 No                        | 🗆 Yes 🗆 No                                   |   |

#### Additional Household Member #2

| First Name   | Last Name   | Date of Birth   |
|--|---|---|
| Gender   | Race - Please indicate all that apply to you  | Ethnicity - Please select best response   |
| <ul> <li>Male</li> <li>Female</li> <li>Transgender</li> <li>Other</li> </ul> | <ul> <li>American Indian or Alaska Native</li> <li>Asian</li> <li>Black or African American</li> <li>Native Hawaiian or Pacific Islander</li> <li>White</li> <li>American Indian AND White</li> <li>Asian AND White</li> <li>Black or African American AND White</li> <li>American Indian AND Black</li> <li>Other multiple race</li> <li>Chose Not to Respond</li> </ul> | <ul> <li>Hispanic</li> <li>Not Hispanic</li> <li>Choose Not to Respond</li> </ul> |
| Is this person a dependent of the Applicant and/or Co-Applicant?             | Does this person live in the house more than 50% of the time?   |   |
| □ Yes □ No   | 🗆 Yes 🗆 No  |   |

## Additional Household Member #3

| First Name   | Last Name   | Date of Birth   |
|--|---|---|
|  |   |   |
| Gender   | Race - Please indicate all that apply to you  | Ethnicity - Please select best response   |
| <ul> <li>Male</li> <li>Female</li> <li>Transgender</li> <li>Other</li> </ul> | <ul> <li>American Indian or Alaska Native</li> <li>Asian</li> <li>Black or African American</li> <li>Native Hawaiian or Pacific Islander</li> <li>White</li> <li>American Indian AND White</li> <li>Asian AND White</li> <li>Black or African American AND White</li> <li>American Indian AND Black</li> <li>Other multiple race</li> <li>Chose Not to Respond</li> </ul> | <ul> <li>□ Hispanic</li> <li>□ Not Hispanic</li> <li>□ Choose Not to Respond</li> </ul> |
| Is this person a dependent of the Applicant and/or Co-Applicant?             | Does this person live in the house more than 50% of the time?   |   |
| 🗆 Yes 🗆 No   | 🗆 Yes 🗆 No  |   |

# **Financial History**

| How many times have you been late with your bill payments in the last year?                                 |      |
|---|------|
| 🗆 Never   |      |
| Once  |      |
| □ 2-3 times   |      |
| 4 or more times   |      |
| How much do you typically pay on your monthly credit card bill?   |      |
| No credit cards   |      |
| 🗆 The full balance  |      |
| Less than the full balance, more than the minimum required  |      |
| 🗆 The minimum required  |      |
| Less than the minimum required  |      |
| If have you've been involved in the foreclosure process, what was the date of your first notice of foreclos | ure? |
| □ / /   |      |
| Does not apply  |      |
|   |      |
| If you've declared bankruptcy in the past 7 years, what was the date of your bankruptcy discharge?          |      |
| n / /   |      |
| Does not apply  |      |

#### Assets

Please list the current the value of all household Assets. Please enter numbers without dollar signs.

| Checking accounts:       | Credit card balance:     | Min. Monthly Payment |
|--------------------------|--------------------------|----------------------|
| \$                       | \$                       | \$                   |
| Savings accounts:        | Education loan balance:  | Min. Monthly Payment |
| \$                       | \$                       | \$                   |
| Retirement accounts:     | Auto loan balance:       | Min. Monthly Payment |
| \$                       | \$                       | \$                   |
| Investments:             | Signature loan balance:  | Min. Monthly Payment |
| \$                       | \$                       | \$                   |
| Real Estate:             | Lines of Credit Balance: | Min. Monthly Payment |
| \$                       | \$                       | \$                   |
| Other - Please Describe: | Mortgage Balance:        | Min. Monthly Payment |
| \$                       | \$                       | \$                   |
| \$                       |                          |                      |
| \$                       |                          |                      |
| \$                       |                          |                      |
|                          |                          |                      |

If you have multiple credit cards, student loans, auto, etc., please add up the minimum monthly payment amounts together, not what you typically pay, and use that number above. For example:

| Credit Card #2 | \$7,500 balance owing  | \$20 min. monthly pmt.<br>\$35min. monthly pmt. |                        |
|----------------|------------------------|---|------------------------|
|                | \$12,500 balance owing | \$55 min. monthly pmt.                          | < <u>use this info</u> |

#### Debts

Please list all household Debts. Please enter numbers without dollar signs.

#### **Employment / Income Source Information**

Include each income source any household member receives. Sources of income include earned income from employment as well as benefits, social security and child support.

#### Income Source #1

| Wage Earner   | Income Type   |  | Gross Annual Income |
|---|---|--|---------------------|
| <ul> <li>Applicant</li> <li>Co-Applicant</li> <li>Other Household Member</li> </ul> | <ul> <li>Full-time Employment</li> <li>Part-time Employment</li> <li>Self-Employment</li> <li>Spousal Support</li> <li>Child Support</li> </ul> | <ul> <li>Investment income</li> <li>Pension</li> <li>Social Security</li> <li>SSI / SSDI</li> <li>Other</li> </ul> |                     |
| Date of Hire  | Occupation Description  | n  |                     |

#### Income Source #2

| Wage Earner   | Income Type   |  | Gross Annual Income |
|---|---|--|---------------------|
| <ul> <li>Applicant</li> <li>Co-Applicant</li> <li>Other Household Member</li> </ul> | <ul> <li>Full-time Employment</li> <li>Part-time Employment</li> <li>Self-Employment</li> <li>Spousal Support</li> <li>Child Support</li> </ul> | <ul> <li>Investment income</li> <li>Pension</li> <li>Social Security</li> <li>SSI / SSDI</li> <li>Other</li> </ul> |                     |
| Date of Hire  | Occupation Description  | n  |                     |

#### Income Source #3

| Wage Earner   | Income Type   |  | Gross Annual Income |
|---|---|--|---------------------|
| <ul> <li>Applicant</li> <li>Co-Applicant</li> <li>Other Household Member</li> </ul> | <ul> <li>Full-time Employment</li> <li>Part-time Employment</li> <li>Self-Employment</li> <li>Spousal Support</li> <li>Child Support</li> </ul> | <ul> <li>Investment income</li> <li>Pension</li> <li>Social Security</li> <li>SSI / SSDI</li> <li>Other</li> </ul> |                     |
| Date of Hire  | Occupation Descriptio   | n  |                     |

#### Income Source #4

| Wage Earner   | Income Type   |  | Gross Annual Income |
|---|---|--|---------------------|
| <ul> <li>Applicant</li> <li>Co-Applicant</li> <li>Other Household Member</li> </ul> | <ul> <li>Full-time Employment</li> <li>Part-time Employment</li> <li>Self-Employment</li> <li>Spousal Support</li> <li>Child Support</li> </ul> | <ul> <li>Investment income</li> <li>Pension</li> <li>Social Security</li> <li>SSI / SSDI</li> <li>Other</li> </ul> |                     |
| Date of Hire  | Occupation Descriptio   | n  |                     |

#### **Income Source #5**

| Wage Earner   | Income Type   |  | Gross Annual Income |
|---|---|--|---------------------|
| <ul> <li>Applicant</li> <li>Co-Applicant</li> <li>Other Household Member</li> </ul> | <ul> <li>Full-time Employment</li> <li>Part-time Employment</li> <li>Self-Employment</li> <li>Spousal Support</li> <li>Child Support</li> </ul> | <ul> <li>Investment income</li> <li>Pension</li> <li>Social Security</li> <li>SSI / SSDI</li> <li>Other</li> </ul> |                     |
| Date of Hire  | Occupation Description  | n  |                     |

# **Current Living Situation**

| What best describes your current living situation   | How many bedrooms are in your current home?                       |
|---|---|
| Rent  | Studio  |
| 🗆 Own   | □ 1   |
| Live with Parents / Relatives / Friends   | □ 2   |
| Lease Purchase  | □ 3   |
| Work Housing  | □ 4   |
| Other   | □ 5   |
|   | □ 6   |
| Current Monthly Rent  | Current Avg. Monthly Utilities (gas, water, electricity, garbage) |
|   | \$  |
| Please describe any special needs or accommodations<br>"at least one ADA-accessible bathroom required." | s required by your household. For example, "one-level only" or    |

# Homeownership Goals

| Will you be a first-time homebuyer?  | What is your primary reason for wanting to purchase a home? Check all that apply.  |
|--|--|
| □ Yes<br>□ No  | <ul> <li>Desire to own a home of my own</li> <li>Desire for larger home</li> <li>Change in family situation</li> <li>Affordability of homes</li> <li>Desire for a home in a better area</li> <li>Desire to be closer to job/school/transit</li> <li>Financial security</li> <li>Provides stability for children</li> <li>High rental costs in relation to income</li> <li>Other</li> </ul> |
| Which of the following are barriers to buying a home?  | In how many months do you expect to be financially ready to purchase a home?   |
| <ul> <li>Residency</li> <li>Insufficient income</li> <li>Over income</li> <li>Too many assets</li> <li>Poor credit history</li> <li>Insufficient savings for down payment</li> <li>Debt</li> <li>Lack of references</li> <li>Pending divorce</li> <li>Pets</li> <li>Own existing home</li> <li>None</li> </ul> | <ul> <li>Less than 1 month</li> <li>2-4 months</li> <li>5-7 months</li> <li>7-9 months</li> <li>10 or more months</li> </ul>   |
| How much do you currently have saved specifically for buying a home (down payment, closing costs, etc)?  | In which areas are you interested in purchasing? Please click the link above to view a list of neighborhoods, then choose the Wards from the list below.   |
| What is most important to you about the neighborhood in which you purchase a home? Choose your top 3.  | How many bedrooms would you like in your new home?   |
| <ul> <li>Schools</li> <li>Safety/crime</li> <li>Proximity to work/school</li> <li>Proximity to amenities</li> <li>Proximity to family/friends</li> <li>Strong housing market</li> <li>Part of the shared equity program</li> </ul>   | □ Studio<br>□ 1<br>□ 2<br>□ 3+   |

## **Full Disclosure**

I,\_\_\_\_\_\_certify and attest that the following statements are true and correct: (Print Applicant Name)

I,\_\_\_\_\_\_certify and attest that the following statements are true and correct: (Print Co-Applicant Name)

I have disclosed any and all income sources for income that I am currently receiving, taxable or non-taxable.

I have disclosed all my asset accounts and I understand that there is a maximum liquid asset restriction as a requirement of this program.

I have disclosed all the household members that will be residing in the home or will potentially be residing in the home at the time of closing, and if said members are over the age of 18, I have disclosed their income to the best of my knowledge.

I certify that I have not falsified any information on this application and I acknowledge that if any of the information within this application is found to be false that my application may be subsequently denied.

I understand that any changes to my financial situation during the approval process, including but not limited to, an increase/decrease in income, or an increase/decrease in assets, could affect my application.

The amount I bring to closing will ultimately be determined by my lender.

| The source of my minimum contribution and funds to close will come from the |
|---|
| following source:   |
| (Depository/Bank/Financial Institution Name)                                |

These funds are from my / our: □ Checking □ Savings □ Retirement □ Gift

Applicant Signature

Co-Applicant Signature

Date

Date